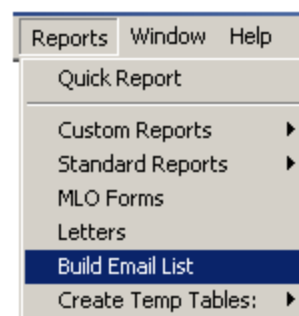


Notes on MUMS Email Feature

With the new Email Feature in MUMS/2000 you can do a selection of your membership and have the email addresses automatically put into the “To:” of a blank email or have the list put into the Windows Clipboard and you can then paste this list into your email system into the “To:” “CC:” or “BCC:” areas of your email system. You can select on any of the following:

- Top Email Address or all 3 email addresses
- By Employer and/or Location
- By Union Rep Code
- By any of the four Spare True/False fields
- By Status Codes

A screenshot of the "Build Email List" dialog box. The dialog has several sections: "Email Selections" with radio buttons for "Top Email Addresses" (selected) and "All 3 Emails"; "Filters" with dropdowns for Employer, Location, and Union Rep, each with "All" and "One:" options; "Spare True/False Fields" with radio buttons for "None", "TF1", "TF2", "TF3", and "TF4"; "Result" with radio buttons for "Create blank message" (selected) and "Put list on Clipboard"; "Address Delimiter" with radio buttons for "Comma" (selected) and "Semicolon"; "Status Codes" with a "Method" section for "All", "Include", or "Exclude" (selected "All"), and a table of status codes. The table has columns for Code, Description, and Select. The "Create" button is highlighted with a green checkmark. The "Preview" button has a document icon. The "Close" button has a window icon.

Code	Description	Select
10	MEMBER - GS	<input type="checkbox"/>
11	MEM GOOD STN	<input type="checkbox"/>
12	MEM GOOD STW	<input type="checkbox"/>
13	MEM RE PAID	<input type="checkbox"/>
14	MEM RE NO PD	<input type="checkbox"/>
15	MEM SUSPEND	<input type="checkbox"/>
16	MEM PENDING	<input type="checkbox"/>
17	MEM CANCELLED	<input type="checkbox"/>
18	MEM RET PAY	<input type="checkbox"/>
19	MEM - ??NABET	<input type="checkbox"/>
20	AGENCY FEE	<input type="checkbox"/>
21	FEE NEV ASKD	<input type="checkbox"/>
22	FEE REF JOIN	<input type="checkbox"/>
23	FEE VOL RESG	<input type="checkbox"/>
24	FEE POLIT OB	<input type="checkbox"/>

The Result area determines if the created list is put automatically into an email or just into clipboard waiting for you to do a Paste. Note that the Address Delimiter question is only active if you are doing a “Put List on Clipboard” command.

The CREATE button does the action you have requested. The PREVIEW button shows you a list of what will be selected.

The Preview will display a list of those selected. The Create will be a window with already highlighted information like the “Label” button does. It will be the addresses separated by delimiter.